




SU/IQAC/CIRCULAR/2025/

17TH November, 2025

Subject: Quarterly IQAC Meeting for the Academic Year 2025-26

This is to inform all concerned that the Quarterly IQAC Meeting for the Academic Year 2025-26 is scheduled as per the details mentioned below:

-  **Date:** 8th December, 2025
-  **Time:** 11:00 AM onwards
-  **Venue:** Conference Hall, Sanskaram University

All IQAC members are requested to make it convenient to attend the meeting in person. The agenda of the meeting will be shared separately.

Your presence and valuable inputs are essential for strengthening the quality initiatives and institutional development processes of the University.

Agendas For the Meeting:


S.NO	Agenda
1	<input checked="" type="checkbox"/> Review of IQAC Vision, Mission & Functions
2.	<input checked="" type="checkbox"/> Confirmation of Minutes of Previous IQAC Meeting
3.	Action Taken Reports (ATRs) <ul style="list-style-type: none"><input checked="" type="checkbox"/> ATR on Academic Audit<input checked="" type="checkbox"/> ATR on Library Audit<input checked="" type="checkbox"/> ATR on Lab Audit<input checked="" type="checkbox"/> ATR on Student Satisfaction Survey (SSS)<input checked="" type="checkbox"/> ATR on Feedback from Stakeholders (Student, Faculty, Employer, Alumni, Parent)
4.	Review of policies: <ul style="list-style-type: none"><input checked="" type="checkbox"/> Maintenance Policy<input checked="" type="checkbox"/> Financial & Procurement Policy<input checked="" type="checkbox"/> Environment & Sustainability Policy<input checked="" type="checkbox"/> Library Policy<input checked="" type="checkbox"/> Quality Policy



	a Feedback Policy
5.	Review of Templates shared by IQAC. <ul style="list-style-type: none">• Event Approval Template• Load Adjustment Template• Event Report Templt• Minutes of Meeting Template• MoU Template• Monthly Report Template• Transfer of Charge
6.	Review of Committees at School Level
7.	Review of Library Advisory Committee
8.	Review of Event Reports Prepared by IQAC.
9.	Implementation of Monthly Progress Report in all schools of Sanskaram University.
10.	Review of Performance Based Appraisal System Template for Teaching and Non-Teaching
11.	Review of Proposal to Conducting Green Audit (Quality Initiative)
12	14. Review of Proposal for Establishment of Indian Knowledge System (IKS)

13) Any other Agenda with the permission of chair.

Dr. Vishal Choudhary
Deputy Head IQAC


Vice Chancellor