

## Minutes of Meeting (MOM)

Date: 10/11/2024

Time: 3:30 PM

Headed by: Vice Chancellor

### Agenda:

1. Formation of the Internal Quality Assurance Cell (IQAC)
  2. Designation of Criterion In-Charges for NAAC
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### Discussion Points:

1. **Formation of IQAC Cell:**
    - o The Vice Chancellor emphasized the importance of establishing an effective IQAC to enhance quality assurance within the university.
    - o Key roles and responsibilities of the IQAC were discussed, focusing on continuous improvement and compliance with NAAC standards.
  2. **Designation of Criterion In-Charges:**
    - o The following individuals were tentatively appointed as Criterion In-Charges for the NAAC assessment:
    - o **IQAC In-Charge - Dr. Ishu Priya**
      - **Criterion I:** Dr. Ishu Priya
      - **Criterion II:** Dr. Savita
      - **Criterion III:** Dr. Babita
      - **Criterion IV:** Dr. Dilbagh
      - **Criterion V:** Dr. Parneeta
      - **Criterion VI:** Dr. Vivek
      - **Criterion VII:** Dr. Kunal
    - o Each in-charge will be responsible for gathering data, preparing reports, and coordinating activities related to their respective criteria.
  3. **Next Steps:**
    - o The IQAC in-charge will convene regular meeting to monitor progress and address any challenges.
    - o A follow-up meeting will be scheduled to finalize the action plan and timelines.
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### Action Items:

Further meeting will be conducted with the faculty members.

### Conclusion:

The meeting concluded with a commitment to uphold the quality standards and work collaboratively towards successful accreditation.

  
11/10/24